

MECHANICAL ENGINEERING ADVISORY BOARD MEETING DRAFT AGENDA

Friday, May 11, 2007

Time	Room	Attendees	Agenda
8:30 AM	Stocker 252	Open to all faculty and board members	<p><u>Arriving/gathering</u></p> <p>Informal time for gathering and for board/faculty interaction (Coffee and tea available)</p>
~9 AM	Stocker 108	Open to all faculty and board members	<p><u>Meeting starts officially as soon as all expected board members have arrived</u></p> <ul style="list-style-type: none"> Welcome, review agenda (and action items from last meeting), and provide updates on departmental, college and university activities (Greg K.) <ul style="list-style-type: none"> Review Vision Ohio and ME Dept Vision 2020 Review and begin process to re-certify or revise Program Educational Objectives and overall plan
9:30 AM	Stocker 108	All faculty and board members	<ul style="list-style-type: none"> Board activity and membership update (Terry Russell) Industry alert: Terry will discuss the Mechanical Design Fundamentals curriculum GE is developing and what he has learned developing the producibility portion. They are doing this because "GE has come to the conclusion that its new hires do not possess the education and training that would allow them to participate and contribute at the required level of competence."
10:10AM - ~1 PM	Stocker 011	Sr. Design faculty and board members	<p><u>Senior Design and overall assessment/evaluation</u></p> <ul style="list-style-type: none"> Review draft reports and presentations, and "Customer Demo Day" plans <p>Team meetings with Advisory Board (in 011)</p> <p>10:10 MeCAT</p> <p>10:35 The Goonies</p> <p>11:00 Board meets with Dean Irwin (108)</p> <p>11:20 Sunken Boat</p> <p>11:45 Sembilanagon</p> <p>12:10 Athens County Choppers</p> <p>12:35 Hocking River Pirates</p> <p>The purpose of the meetings is two-way interaction.</p> <p>a) Teams should begin by describing and showing aspects of their designs that were influenced by "the voice of the customer", focusing on the ongoing process to ensure that the product meets customer needs.</p> <p>b) Board members will then ask 1 or 2 questions about the design and/or the process (including project planning, teamwork, etc.) to help them evaluate your team's overall performance.</p> <p>c) Team members will then have the opportunity to provide feedback to the board members about the overall ME program and how they think it prepared them (or failed to) to start their intended career.</p> <p>Board members are looking for evidence to help with evaluation of objectives.</p>
	1-2 PM	Stocker 108	Board members and SAB members

2-4 PM	Stocker 108	Board members	<p style="text-align: center;"><u>Board Business</u></p> <ul style="list-style-type: none"> • Finalize process to re-certify or revise Program Educational Objectives and overall plan • Discussion/Evaluation of ME program relative to objectives (Create Advisory Board Report) • Additional Board input on progress with "Professional Skills" Performance review procedure • Other Items
4 PM	Stocker 108	Board members and Dept leaders	<p style="text-align: center;"><u>Next Steps / New Initiatives for Advisory Board</u></p> <ul style="list-style-type: none"> • Review board membership, and current board contact info and webpage info • Plan for 2007-2008 Board meetings and interactions with Sr Design/ME101 • Board initiatives and priorities

6:30 PM - RCENT Spring Awards Bluegrass Barbeque

- Blue jean casual, at the new Baker University Center Ballroom.

Saturday May 12: Sr. Design Prototype Demonstration Day

- Starts at 10AM in front of Stocker, and finishes by 12:30 in Emeriti Park.
- Schedule posted at:

http://www.ent.ohiou.edu/~me470/SnrDesign06_07/me472/PrototypeDemoDay07.pdf