

**THE PROVOST'S  
UNDERGRADUATE RESEARCH FUND  
OHIO UNIVERSITY  
Guidelines  
2000-2001**

The Provost's Undergraduate Research Fund provides awards to support research by undergraduate students enrolled full-time in an Athens campus college. As defined by this program, "research" includes scientific studies as well as scholarly work and creative activity. Students applying for these funds must be supervised by a full-time faculty member.

Application

The Application Form is attached to these guidelines. To apply, the student must prepare and submit this application.

Types of Awards

Funding is provided to cover the expenses of items--such as travel, supplies, and materials--that are necessary in order for the research to be conducted. The minimum funding for expenses provided by this program is \$100 and the maximum is \$1500. A limited number of research apprenticeships (which provide a small stipend to the student) are also available; the minimum amount for an apprenticeship is \$500 and the maximum is \$1500. All requests for funding must be justified in terms of their contribution to the research and the lack of available funds from other sources.

Status Reports

All students who receive funding from this program are required to file a one-page end-of-year Status Report indicating the current status of the project.

Project Completion Report

When the project is completed, students funded by this program must file a two-page Project Completion Report describing the outcome of their research, the contribution this research made to their education, and the importance of having received funding from The Provost's Undergraduate Research Fund.

Faculty Responsibility

Faculty are expected to work closely with the student on the research project, to ensure that the student completes the project in a timely manner, and to notify the Program Coordinator should there be any difficulty in completing the project and/or filing the required reports. Should a faculty member wish to support more than one student applying for funding, a justification for such multiple applications must be provided by the faculty member and attached to each student's application.

**APPLICATION DEADLINE: FEBRUARY 1, 2001 BY NO LATER THAN 4PM  
SUBMIT TO: PROGRAM COORDINATOR, HONORS TUTORIAL COLLEGE,  
35 PARK PLACE. ANNOUNCEMENT OF AWARDS: MARCH 1, 2001**

**PLEASE NOTE THAT ADDITIONAL APPLICATION FORMS AS WELL AS FORMS  
FOR THE STATUS REPORTS AND THE PROJECT COMPLETION REPORTS ARE  
AVAILABLE AT 35 PARK PLACE. THESE FORMS ARE ALSO AVAILABLE ONLINE:  
[www.ohiou.edu/honors](http://www.ohiou.edu/honors)**

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**APPLICATION FORM  
THE PROVOST'S UNDERGRADUATE  
RESEARCH FUND**

**Student's Name** \_\_\_\_\_

**Email address** \_\_\_\_\_ **Athens phone** \_\_\_\_\_

**Athens address** \_\_\_\_\_

**Faculty Supervisor's Name** \_\_\_\_\_

**Email address** \_\_\_\_\_ **Office phone** \_\_\_\_\_

**Department or School** \_\_\_\_\_

**We the undersigned have read the Guidelines for this program and understand the responsibilities we undertake should funding be received.**

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Faculty signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chair signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_ Check here if you are applying for apprenticeship funding in this proposal.

See opposite side of this page for the Guidelines for this program.

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**Description of the Proposed Research Project**

**Expected Contribution of this Project to the Student's Education**

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**Requested Funding**

**Purpose**

**Amount**

**Explanation of Why Each Element of Funding Requested is Necessary in Order to Conduct this Research**

**Expected Timetable for Research (e.g., when it will start, how long it will take, when it will be completed)**